

UTTOXETER RACING & EVENTS

Uttoxeter Racecourse,
Wood Lane,
Uttoxeter,
Staffordshire,
ST14 8BD

Dear Applicant,

Re: Uttoxeter Racecourse

Thank you for your enquiry into vacancies for casual work at Uttoxeter Racecourse.

Please complete the enclosed application form and bring it along to one of our Recruitment Open Days.

Furthermore, to accompany your application form we must have a copy of your passport, both front cover and inside page (and visa should you require one.) Birth Certificates and National Insurance documents shall also suffice if you do not have a passport. There is a photocopier on site if you do not have access to one.

We are a fun, lively and prestigious venue and we offer many benefits to our casual staff. We pay a fair rate of pay for every hour you work, parking is available for staff, and we endeavour to offer some form of food for all casual workers.

Also, if you have any friends or relatives that may be interested in working on a casual basis, please direct them to our website for application details.

Any queries regarding the position you are applying for or anything you are unsure of, please do not hesitate to contact me.

Kind regards,

Stefanie Ward
Staffing Manager
Tel: 01889 562561
E-mail: sward@uttoxeter-racecourse.co.uk

CASUAL EMPLOYEE APPLICATION FORM

PRIVATE AND CONFIDENTIAL

Please ensure ALL sections are completed

SECTION 1- Personal Details

SURNAME:

NAME:

JOB APPLIED FOR:

DATE OF BIRTH:

PRESENT ADDRESS:

POST CODE:

TELEPHONE No:

MOBILE No:

EMAIL ADDRESS:

NATIONAL INSURANCE No:

NATIONALITY:

DO YOU NEED A PERMIT / VISA TO
TAKE UP EMPLOYMENT IN THE EU?WORK PERMIT / VISA DETAILS / EXPIRY DATE IS
APPLICABLE:

GENDER (M/F):

SECTION 2- Bank Details

BANK NAME:

ACCOUNTS NAME THAT APPEARS ON CARD:

SORT CODE (6 DIGITS):

ACCOUNT NUMBER (8 DIGITS):

BUILDING SOCIETY REF/ROLL NUMBER:

ACTIONED BY PAYROLL- NAME _____

DATE _____

SECTION 3 - Emergency Contact

NAME:

ADDRESS:

CONTACT No:

RELATIONSHIP:

DO YOU HAVE ANY LIVE CONVICTIONS: YES / NO (If yes please detail?)

SECTION 4- Employment History

EMPLOYER / COMPANY:

JOB TITLE:

BRIEF DESCRIPTION OF ROLE:

EMPLOYED FROM:

DATE EMPLOYED TO:

EMPLOYER / COMPANY:

JOB TITLE:

BRIEF DESCRIPTION OF ROLE:

EMPLOYED FROM:

DATE EMPLOYED TO:

SECTION 5- Data Protection

By submitting this form, I certify that the information given on this application is, to the best of my knowledge, true and correct. I understand that giving false or incomplete information could result in the rejection of employment or subsequent dismissal.

EMPLOYEE SIGNATURE:

DATE:

SECTION 6- For Office Use ONLY

REPORTS TO:

PAY RATE:

£

PER HOUR / PER DAY

START DATE:

ACTIONED BY PAYROLL- NAME _____

DATE _____